

EMS LMC CARD APPLICATION FORM

Language
Arts Teacher

1. FIRST NAME: _____ LAST NAME: _____

2. STREET ADDRESS _____

3. STUDENT ID# _____

4. PHONE NUMBER _____

5. ADVISORY TEACHER'S NAME _____

6. **READ** the Lending Policies below. You are expected to abide by these policies.

BOOK LENDING PROCEDURES: Students may borrow books if they present an LMC card or student ID. Books are due in 30 days and due dates will be marked in the back of the book. It is the student's responsibility to return items on time.

OVERDUE PENALTIES FOR BOOKS: Overdue fines for books are .10 cents per item per day at the discretion of Ms. Bochese. Students with overdue obligations will not be allowed to check out anything until item(s) are returned and fines are paid.

DVD LENDING PROCEDURES: Students may borrow one DVD per day if they present an LMC card or student ID and a movie slip (given by teachers). It is due to be returned by the end of the *next school day* (i.e., on Monday if it is borrowed on a Friday). DVD's are not lent over 3- or 4-day holiday weekends or over week-long school vacations.

OVERDUE PENALTIES FOR VIDEOS/DVDs: Overdue fines for movies are \$.25 per school day. If you lose or damage a DVD, you will be charged to replace it.

7. SIGNATURE OF STUDENT: _____

By signing your name, you verify that you have read everything referred to in #7, and that you agree to abide by all LMC policies explained in what you have read.

... Please have your parent or guardian fill out #8 ...

8. SIGNATURE OF PARENT/GUARDIAN: _____

By signing your name on this line, you signify that you have read the policies in #6 and agree that you will help your child abide by all LMC policies.

- I understand that if my child loses or damages library materials, I will be financially responsible.*